

**BCAN**  
**Homeless Forum**  
**Draft Agenda**  
14 November 2002

## **Open**

- Introduction and apologies
- Confirm or change agenda
- Notes of previous meeting
- Matters arising from previous meeting

## **Information Share**

- Circulation of names, addresses, email, etc.
- Latest information about places to eat and places to stay

## **Training**

- Review and feedback from training sessions 2 & 3
- First Aid training next year

## **Publicity and Fundraising**

- Who is receiving publicity at present?
- Who else should be receiving publicity?
- Improving our publicity
- Approaches to fundraising
- Information for potential funders

## **Improving the Service (if time allows)**

- Where are the current gaps and opportunities?
- Streamlining the service

## **Policies**

- Shared policy documents, etc.

## **Close**

- Any other business
- Items for next agenda (16 January 2003)